



**MARIN HEALTHCARE DISTRICT  
BOARD OF DIRECTORS**

**REGULAR MEETING**

**Tuesday, July 11, 2023 @ 5:30 pm  
Inverness Conference Room, and via Zoom**

**MINUTES**

**1. Call to Order and Roll Call**

Chair Su called the Regular Meeting to order at 5:30 pm.

*Board members present:* Chair Brian Su, MD; Vice Chair Edward Alfrey, MD; Jennifer Rienks, PhD; Samantha Ramirez, BSW

*Board member absent:* Secretary Ann Sparkman, RN/BSN, JD

*Staff present:* David Klein, MD, CEO; Eric Brettner, CFO, Colin Leary, General Counsel; Louis Weiner, EA

**2. General Public Comment**

There was no public comment.

**3. Approve Agenda**

Dr. Alfrey moved to approve the agenda as presented. Ms. Ramirez seconded. **Vote: all ayes.**

**4. Move to reconfirm findings under Assembly Bill 361 and extend Resolution MHD 2023-02 to continue virtual meetings of the Marin Healthcare District Board of Directors**

Ms. Rienks moved to approve as presented. Dr. Alfrey seconded. **Vote: all ayes.**

**5. Approve Minutes of the Regular Meeting of June 13, 2023**

Dr. Alfrey moved to approve the minutes as presented. Ms. Rienks seconded. **Vote: all ayes.**

**6. Disclosure of Action Taken at Board Special Closed Session, July 11, 2023**

Dr. Klein reported that in the Closed Session held immediately before this Regular Meeting, the Board discussed and approved management's settling of certain construction claims with McCarthy and for finalizing an agreement.

**7. Report: MarinHealth Medical Center Patient & Family Advisory Council**

Ms. Anna Sellenriek, Executive Director of Patient Experience, presented an update report (Tab #3) on the hospital's Patient and Family Advisory Council (PFAC) that was established in 2016 and meets every other month with the objective of seeking input and understanding of the needs of patients, families and visitors. The group is chaired by Ms. Sellenriek and comprises 8-12 patients and family of varied health system experiences, hospital leadership, and a physician.



Discussion followed on the ethno-socio-economic breakdown of the PFAC members, the hospital's patients, and the general Marin population. The Board expressed interest in knowing the hospital patient ethno-socio-economic demographics (including within various clinical departments) and how they measure against the general Marin population. Dr. Klein agreed to research and provide information at the next meeting.

The PFAC membership is varied and could be more so, and possibly with more members. There are no monolingual Spanish speakers. They are provided lunch during the meetings and are not given a stipend nor reimbursement for transportation. Ms. Rienks stated that UCSF has several such committees that do provide stipends and multi-lingual provisions.

Ms. Rienks asked whether a PFAC member is a patient of Marin Community Clinic or other county provider. Ms. Sellenriek agreed to ask at the next PFAC meeting and suggest it to them.

Discussion followed on the District's consideration of forming a separate committee. It was generally agreed first to expand the hospital's PFAC in conjunction with the District, to work to more broadly include communities of interest. Ms. Ramirez suggested using a racially diverse focus group format.

Ms. Sellenriek will report back to the Board in 6 months.

## **8. Status of Magnet Recognition Program at MarinHealth Medical Center**

Dr. Klein reported. Three years ago the hospital paused Magnet efforts due to the major events of the Covid pandemic, moving into the new Oak Pavilion, APeX implementation, and the current focus on patient experience. However, key concepts of Magnet have been retained: structural empowerment through councils, exemplary professional practice and support for education, and transformational leadership and stability. A gap analysis is planned for 2024 based on timeline and cost, and will require additional FTEs.

Only about 7% of hospitals in the US have Magnet status. The application is labor intensive and requires additional funding and FTEs.

Ms. Lynn Seaver-Forsey, Executive Director of Quality Services, is a Magnet expert with broad experience at Stanford, John Muir, and other Bay Area Magnet hospitals. We can build the infrastructure and make it a strategic goal to achieve world-class status.

The Board generally agreed on the importance of keeping the goal of achieving Magnet status.

Discussion followed on whether Magnet status improves patient and employee satisfaction; this data can be retrieved. Dr. Klein stressed that the process and journey toward Magnet status heightens staff awareness and culture toward optimizing levels of care.

Ms. Seaver-Forsey will attend the next Board meeting and will report on these subjects.

## **9. Committee Reports**

### ***A. Finance & Audit Committee***

Dr. Alfrey reported that the committee met on June 27 with an excellent presentation of the annual audit by Moss Adams. Mr. Brettner reported that it was a clean audit that included a new accounting policy regarding lease accounting. The committee had voted to recommend approval of the audit by the Board.



Dr. Su asked for a motion to approve the Marin Healthcare District 2022 Report of Independent Auditors and Financial Statements. Dr. Alfrey so moved. Ms. Rienks seconded. **Vote: all ayes.**

Dr. Alfrey reported that the committee discussed the District's investments and investment policy, and delegation of authority. The policy is being revised so that all investment decisions and actions of the District will be clearly and entirely separate from the Hospital's. The committee's next meeting in 2 weeks will include Canterbury Consultants in order to review, finalize and approve the District's investment policy.

#### *B. Lease & Building Committee*

Ms. Rienks reported that the committee met on June 14 and discussed the next community health seminars. Skin cancer and breast cancer are urgent topics to present. They would like the next seminar to be an in-person event in September at the hospital on skin cancer that could include screening. They also discussed the pop up event in the Canal area that Dr. Alfrey and Ms. Ramirez are planning, about diabetes, hypertension, and healthy eating.

Regarding the skin cancer event including screening, physicians have shown interest, and there is precedence at other facilities and health fairs. Dr. Su and Dr. Alfrey expressed concerns about liability issues; Dr. Klein will talk to Ms. Kinney about that and discuss it at the next committee meeting next week.

The committee also discussed the RFP process for District logo re-branding. 10 responses have been received so far. The committee will review all proposals, choose the top 3, and bring them to the Board in open session.

Regarding breast cancer event, Dr. Klein noted that discussion from the last Board retreat included setting up a breast health van, and that he is meeting with Marin Community Foundation for their possibly helping to fund it.

## **11. Reports**

### *A. District CEO's Report*

Dr. Klein read a recent letter from a grateful patient who was admitted through the ER and expressed profound thanks for the care provided by all of the doctors, nurses, and support staff.

The American Hospital Association (AHA) Annual Leadership Summit is next week in Seattle. Dr. Klein, Dr. Alfrey and Ms. Ramirez will be attending.

The Association of California Healthcare Districts (ACHD) Annual Meeting will be in September at Lake Tahoe. Dr. Klein and District Board members will be attending.

Construction repairs in sub-drainage, leaks, and chiller are close to completion.

Hybrid OR construction work continues, scheduled for completion in October.

Plans are finalized for new pharmacy compounding area.

Master facilities plan is focused on property lease expirations, reducing operating costs, and increasing efficiencies.

FEMA obligated fund reimbursement continues being delayed due to government agency process delays. Mr. Brettner reported his finance team is working diligently with FEMA on this, and Dr. Klein will consider appealing to Representative Jared Huffman if there is no acceptable activity towards payment.



*B. Hospital CEO's Report*

Dr. Klein reported that strong volumes continued in May, with adjusted discharges 12% above budget. ER and OR volumes continue very strong.

Work is well underway on 2024 budgets for the hospital and the clinical network. Medicare reimbursement will drop to about 2%, with additional pressures from private insurers. Costs are increasing, especially in labor and supplies.

The bond recently approved is now issued and fully subscribed and funds now received.

The new hospital brand campaign is fully underway and well received.

Two more surveys are in house now. CAP (lab) survey just completed and very successful. Social services survey of CDPH just completed and passed with zero findings.

American Heart Association just awarded us the Stroke Gold Plus Award. Recent Diabetes Survey passed successfully with zero findings.

Master Facility Plan is proceeding well to plan needs for facilities and space over the next decade.

Lease has been signed for the Petaluma outpatient clinical hub, with opening planned for December 2024.

New outpatient clinics joining the network include nephrology in Greenbrae, OB/GYN in Petaluma, and Dr. Su's Spine Institute.

In the last 6 months, about a dozen new providers have joined the network, with another dozen over the next 6 months.

Primary care physician recruitment is a top priority and strong efforts continue. Six new providers are in process now.

This morning Dr. Klein held the hybrid "Town Hall" for staff. Ms. Sellenriek gave a presentation on Patient Experience. Mr. Weiner will send the recording's intranet link to the District Board members, and will notify them of future Town Halls. The next one will be in October on the subject of Finance.

The Marin Council on Aging has been contacted and invited to present at a future Board meeting. Dr. Matt Willis has also been so contacted.

Dr. Klein did a long interview last week with the North Bay Business Journal for an article to appear soon.

Dr. Klein will bring topics of interest to the Board for report and discussion such as the healthcare workers minimum wage bill, seismic legal issues, and other advocacy topics he is pursuing with California Hospital Assn, Hospital Council, legislators, etc.

The helipad planning timeline is ongoing and various funding options are being explored.

*C. Chair's and Board Members' Reports*

Dr. Alfrey and Ms. Ramirez reported that they are working on holding a popup healthcare event on August 19 in the Canal area on diabetes, hypertension, and healthy eating.

Mr. Rienks had nothing further to report.

Dr. Su had nothing further to report



**12. Agenda Suggestions for Future Meetings**

Dr. Su: Dr. Matt Willis is being asked to address the Board on current and future County public health issues.

Ms. Rienks: The County Council on Aging is being asked to address the Board.

Dr. Alfrey: MHD holding Community Health Fairs.

**13. Adjournment of Regular Meeting**

Dr. Su adjourned the meeting at 6:50 pm.