



**MARIN HEALTHCARE DISTRICT  
BOARD OF DIRECTORS**

**REGULAR MEETING**

**Tuesday, May 9, 2023 @ 5:30 pm  
Via Zoom**

**MINUTES**

**1. Call to Order and Roll Call**

Chair Su called the Regular Meeting to order at 5:42 pm.

*Board members present:* Chair Brian Su, MD; Vice Chair Edward Alfrey, MD; Secretary Ann Sparkman, RN/BSN, JD; Jennifer Rienks, PhD; Samantha Ramirez, BSW  
*Staff present:* David Klein, MD, CEO; Eric Brettner, CFO; Colin Leary, General Counsel; Louis Weiner, EA

**2. General Public Comment**

Lynn Warner, RN, thanked the Board for their support in the recent favorable settlement of the CNA agreement. Dr. Su thanked Dr. Klein and his team.

**3. Approve Agenda**

Dr. Alfrey moved to approve the agenda as presented. Ms. Rienks seconded. **Vote: all ayes.**

**4. Approve Resolution No. MHD 2023-02 Authorizing Remote Teleconference Meetings Pursuant to AB 361**

Mr. Leary presented the Resolution and explained the state's ruling of AB 361 and the District's response as put forth in this Resolution for the Board to continue to meet by teleconference in accordance with AB 361. AB 361 is in effect through January 1, 2024.

Discussion followed, and the Board generally agreed to hold hybrid Board meetings in accordance with AB 361. At least for the remainder of 2023, each Director will have the option to attend in person or remotely.

Mr. Leary stated the requirement that this Resolution is to be presented for re-approval at each Regular meeting of this Board at least for the remainder of 2023. He noted that once AB 361 expires, the Brown Act will revert to less permissive rules for teleconference meetings.

Dr. Su asked for a motion to approve Resolution No. MHD 2023-02. Dr. Alfrey moved to approve as presented. Ms. Sparkman seconded. **Vote by roll call: All ayes.**

**5. Approve Minutes of the Regular Meeting of April 11, 2023**

Dr. Alfrey moved to approve the minutes as presented. Ms. Rienks seconded. **Vote: all ayes.**



**6. Disclosure of Action Taken at Board Special Closed Session, May 9, 2023**

Dr. Klein reported that the Board met in closed session immediately before this meeting. The Board reviewed and edited the District CEO Performance Evaluation tool.

**7. Review and Approve Amendment to Policies and Procedures for Board Meetings of Marin Healthcare District**

Mr. Leary presented the amended draft for discussion, review and approval. The redline amendments reflect the Board’s discussion of this topic at the previous Regular Meeting, as well as best practice that Mr. Leary gathered from outside counsel’s experience with other like district entities. General discussion followed.

Dr. Alfrey moved to approve the amended “Policies and Procedures for Board Meetings of Marin Healthcare District” as presented. Ms. Sparkman seconded. **Vote by roll call: all ayes.**

**8. MHD Branding: RFP for Logo Re-design**

Ms. Rienks presented the RFP (Request For Proposal) for re-design of the MHD logo that she and Ms. Jill Kinney (VP Marketing & Communications) drafted, and asked for Board feedback. General discussion followed about details of the RFP, and all generally agreed to move forward and to have Ms. Kinney distribute the RFP to local graphic design/creative resources. The proposals received will be reviewed, discussed, and selected by the Board according to a schedule to be determined.

Ms. Kinney estimated that the cost to the District would be at least \$10,000.

**9. Committee Reports**

*A. Finance & Audit Committee (met April 25)*

Dr. Alfrey reported that the committee reviewed the year-to-date financials, and Mr. Brettner gave some details. YTD income (rental revenue plus investment earnings) are at \$260K, favorable to budget by \$83K due to favorable investment earnings. YTD expenses of \$91K are favorable to budget by \$47K, due largely to charitable contributions and community education funds that are not yet expended. YTD operating income is \$169K, favorable to budget by \$130K.

*B. Lease & Building Committee (did not meet, next meets June 14)*

Ms. Rienks reported that the next MHD community health seminar “Adolescent Eating Disorders” is set for Weds. May 24 with eating disorders specialist Dr. Erin Accurso of UCSF, a community-accessible resource who sees patients with insurance. Another specialist physician was considered whose concierge clinic does not take insurance (but refers patients to UCSF), and it was decided not to include them in this seminar.

The hybrid seminar will be in-person at the San Rafael Community Center on B Street, and on Zoom webinar. Ms. Kinney reported that publicity will be through broad social media, county-wide schools and counselors, parent groups, and through Dr. Accurso’s resources.



## **10. Reports**

### *A. District CEO's Report*

Dr. Klein reported that the hospital's hybrid OR construction is slightly delayed.

A new digital display board, funded by philanthropy, is being installed in the main lobby.

Necessary repair of sub-drainage system is proving difficult and delayed. McCarthy Construction is paying for the repairs, and we're hiring specialists to ensure that the work is done optimally.

The Pharmacy compounding room will be undergoing expansion.

Work on the Petaluma medical hub is moving forward on the 14,000 square foot facility, scheduled to open in late 2024.

Installation is on schedule for the outpatient Behavioral Health garden.

Plans are moving forward for cosmetic renovations in the heavily-used Cedar pavilion.

Meetings are beginning with PMB Consulting for developing pricing and financing models for the Ambulatory Services Building.

### *B. Hospital CEO's Report*

Dr. Klein reported that Q1 has been very strong, with high volumes well ahead of budget, and peak census levels.

ED turnaround and throughput has greatly improved through process initiatives. "Left without being seen" rates are very low. Patients are increasingly expressing their thanks for the more efficient and quick ED process.

Financial results continue strong, with strong EBIDA and positive operating margin.

The corporate borrowing revenue bond offering approved by the Boards last month is being finalized for market.

Today is the Brand Launch Day with events in all shifts for the hospital employees and staff rolling out the new MHMC "Closer than you think" brand with events, activities, videos and meals. Attendance has been very high and enthusiastic.

The master facility plan, a 4-month project, is proceeding intensely toward a strategic, facility, and data analysis of what MarinHealth must do in the near-to-medium future to service and respond to changing healthcare demands. This will be the subject of the Hospital Board retreat in the fall, and then presented to the District Board.

The Marin IJ recently had a favorable article on our minimally invasive carotid artery procedure program; we are the first in the region to do this.

Petaluma Valley Hospital closed their OB service as of May 1. Some patients are coming here. We'll be providing OB outpatient services there, and we've hired some of their OB nurses here.

For patient experience, we have organized a new 18-month plan. During the daily leadership morning huddle, attention and response will also focus on service and safety. Initiatives include hiring of skilled positions.

We have moved up to Leapfrog B status.

Patient room turnover time is now down to 30 minutes, the national benchmark standard.



Dr. Alfrey commented on pictures of individuals in the main lobby. Dr. Klein said those are of philanthropic donors, in a gallery that will rotate with other pictures. Dr. Su suggested that such photos would best be on a digital visual board, and that the portraits of the MHD and MHMC Board members should also be so displayed. Dr. Klein agreed and will discuss with Facilities and Ms. Kinney.

*C. Chair's and Board Members' Reports*

Dr. Alfrey reported that he and Ms. Ramirez are discussing working on a health care fair in June at Boro Park in the Canal to address subjects such as diabetes, hypertension and healthy diet. He is talking to physicians asking for their inclusion. He would like it to be under the auspices of Marin Healthcare District.

Ms. Rienks reported that she recently attended an excellent colloquium that addressed screening for social determinants of health, and that patients and clinicians all agreed that such screening is very beneficial. She urged the hospital to increase such efforts, particularly in discharge planning.

Ms. Ramirez reported on her activity at the Youth Commission Wellness Festival in San Rafael last weekend. Tomorrow she is involved with a forum of financial literacy for young people.

Dr. Su reported that the recent Foundation Gala was enjoyable, and that he visited with Dr. Matt Willis and DA Lori Frugoli and discussed gun violence.

Ms. Sparkman had nothing further to report.

**11. Agenda Suggestions for Future Meetings**

Ms. Rienks suggested discussing the District forming an advisory board of underserved Marin residents, particularly from the Canal and Marin City. Dr. Klein agreed to agendize for the next meeting.

Dr. Su suggested further discussion on gun safety measures at the clinics. Dr. Klein noted that such clinical training is being planned, including "Stop the Bleed," and agreed to agendize for the next meeting.

**12. Adjournment of Regular Meeting**

Chair Su adjourned the meeting at 6:52 pm.